

## How to Find a Training Session

- 1. Once you have log into your GaPDS, click the "Trainings" navigation tab.
- a. Select "Find Scheduled Training Session" Tab.

	Georgia Professional Development System for Early Childhood Educators
	d by Profile Trainings Conferences > Trainers >
	Educraming     Find Scheduled Training     Session
BOBBY BROWN	Your Profile Status s Search Approved Training Canceled Sessons Canceled Sessons
Username: Bobby_Brown	C Education     Sequences     Other Career Data     O Demographics
PDS #: 88037	
Profile Status: Incomplete	If you have a GaPSC Teacher, or Paraprotessional Certificate, click refresh.
Career Level: 0	
Renew Date:	Note: All certificates and credentials entered below require that supporting documentation be submitted to the PSC for verification.
	Secondary Education
Reports [PDF]	Secondary Education
🛓 Profile	High School Diptoma/GED:
🛓 Training History	© Yes © No
Icon Legend PHelp	Note: If you are currently working to obtain a degree, any Early Childhood Education (ECE) related courses that you have completed could be considered for training hours and may impact your current career level. If this applies to you, please go to the Training tab and enter each ECE-related course.
Submit Document to PSC	
Document Received by PSC	Save Next
Verified by PSC	
Verification Failed	
Expired	
Verified by Trainer	

2. The <u>Find Scheduled Training Session</u> page displays.

Training Search Criteria					
To find the training you wish to reg	gister for, enter at least one	search criteria and click Search Training.			
Training Name: Keyword:		Training Focus: Center-Based Care Center-Based Care Infant 0-12 months Toddler 13-36 months	<ul> <li>Preschool</li> <li>Georgia's</li> <li>School Ag</li> <li>Inclusion</li> <li>Dual Lang</li> </ul>	3-4 years Pre-K 4 Years le 5+ years uuage Learners	
County:	Zip Code:	Training Format:	Training Level:	Language:	
Select>		Face-to-Face	Beginner	Select>	
Session Dates: This Week Next Month This Month Date Range		Workforce Knowledge and	Advanced		Expa
From:	To:	Competency 1: Promoting Chi	ild Development and Learning		
mm/dd/yyyy	mm/dd/yyyy				
Popular Searcher:		Competence 2: Ruilding Femil			
CDA Training			iy and Community Relationships		
40 Hour Director Training		U ECE2.1 U ECE2.2 U E	CE2.3		
Health and Safety Plus 6     Training For Training				-	

Bright from the Start: Georgia Department of Early Care and Learning



To find a training there are ten different fields you can enter information to find the appropriate training which are:

- 1. Training Name
- 2. Keyword
- 3. County/Zip code
- 4. Session Dates
- 5. Popular Searches
- 6. Training Focus
- 7. Training Format
- 8. Training Level
- 9. language
- 10. Workforce Knowledge and Competencies

raining Search Criteria			
To find the training you wish to reg	jister for, enter at least one sea	arch criteria and click Search Training.	
Training Name: Keyword:		Training Focus:       Preschool 3-4 years         Administration       Preschool 3-4 years         Center-Based Care       Georgia's Pre-K 4 Years         Home-Based Care       School Age 5+ years         Infant 0-12 months       Inclusion         Toddler 13-36 months       Dual Language Learners	
County: Select> Session Dates: This Week Next Month This Month Date Bance	Zip Code:	Training Format:     Training Level:     Language:       Face-to-Face     Beginner     Select>       Hybrid     Intermediate     Online       Online     Advanced     Webinar	
From: mm/dd/yyyy CDA Training 40 Hour Director Training Health and Safety Orientation Health and Safety Plus 6 Training For Trainers	To: mm/dd/yyyy	Workforce Knowledge and Competencies:         Competency 1: Promoting Child Development and Learning         ECE1.1       ECE1.2         ECE1.2       ECE1.4         Competency 2: Building Family and Community Relationships         ECE2.1       ECE2.2         ECE2.3	Expan

**\*\***Note you do not have to enter information to all ten fields in order to find the appropriate training.

3. Upon entering Information into one of the ten fields provide



a. Click "Search"

	ister for, enter at least one set	arch chiena and click Search framing.			
Training Name: class hours Keyword:		Training Focus: Administration Center-Based Care Home-Based Care Infant 0-12 months Toddler 13-36 months	<ul> <li>Preschool</li> <li>Georgiai's</li> <li>School Ag</li> <li>Inclusion</li> <li>Dual Lang</li> </ul>	3-4 years Pre-K 4 Years e 5+ years uage Learners	
County:	Zip Code:	Training Format:	Training Level:	Language:	
Select> *		Face-to-Face	Beginner	Select>	
Session Dates: This Week Next Month This Month Date Range		Online Webinar Workforce Knowledge and C	Advanced		Expar
From:	To:	Competency 1: Promoting Child	d Development and Learning		
mm/dd/yyyy	mm/dd/yyyy	ECE1.1 ECE1.2 EC	CE1.3 🔲 ECE1.4		
Popular Searches:		Competency 2: Building Family	and Community Relationships		
CDA Training     40 Hour Director Training		■ ECE2.1 ■ ECE2.2 ■ EC	CE2.3		
Health and Safety Orientation Health and Safety Plus 6		L			

4. Upon clicking "Search" at the bottom of the screen you will see all trainings offered with this title.

Quick Search	Click on the Close T	والمراجع والمراجع والمراجع والمراجع	1	d alaas
Quick Search	Click on the Class In	tie to view additional detai	is and schedule for the selecte	o class.
Full So Training Name:	Class Hours			
class hours	Training to test how	Training to test how the class hours work when sceduling a session		
Keyword:			, in the second s	
	Format: Face-to-Face	Hours: 5.00	Language: English	Dec 02 2019 8:30AM - 4:30PM
Training Level:			-	
Beginner				
Intermediate				
Advanced				
Training Format:				

Bright from the Start: Georgia Department of Early Care and Learning